

Educational Technology Committee

Thursday 1 November 2007, 11.00 am – 1.00 pm

Council Room, Building 3a, Clayton campus

With audio link to Gippsland

AGENDA 10/07

1. Welcome

New Member, Ms Peggy Mahy, Monash College

Apology: Dr Des Casey

2. Confirmation of minutes and matters arising

➤ [Minutes of meeting 11 October](#)

a. [Subcommittees of the ETC](#)

b. Conference sub-group (ETC9/07-2a)

➤ [Conferences and Journals](#)

➤ [Conference attendance 2007](#)

Sally Joy to report.

c. Change management group (lecture capture & broadcasting)

(ETC9/07-3)

Update on convenor and membership of this sub-group.

d. Policy sub-group (ETC9/07-4ba)

Update on convenor and membership of this sub-group.

e. ACCODE Benchmarks (ETC9/07-4a)

<http://www.acode.edu.au/aboutus/acodebenchmkkwsp/compset/default.htm>

3. Reports & Updates

a. Education Technology Framework

a. planning implementation

b. [draft implementation planning](#)

c. [ETC Membership](#)

b. Conferences and seminars

This is a new standing item on the ETC agenda. ETC Members are asked

to report on their attendance at events of interest to the committee.

c. Learning Spaces working group

- [Draft Terms of Reference](#)
- [Unconfirmed minutes of meeting 16/10/07](#)

Phillip Steele to report.

d. LMS Steering Committee

- a. [Minutes of meeting 23 August](#)
- b. Report on student representation (ETC8/07-3b)

e. MUSO South Africa

- a. Kate Roth to report

4. Other Business

- c. [Proposed meeting dates for 2008](#)
- d. Quality survey
 - a. [Committees and the Quality Cycle](#)
 - b. [Survey form for ETC members to complete](#)

The final meeting of the ETC for 2007 will be held on Monday 10 December, 11.00 am – 1.00 pm in the James McNeill Room, Building 3a, Clayton campus. Please submit items for the agenda by Friday 30 November.