



Educational Technology Committee

Meeting 9/07 held on Thursday, 11 October 2007, 11 am to 1 pm in the James McNeill Room, Building 3a on the Clayton campus.

UNCONFIRMED MINUTES

Present: Prof David Murphy (chair)
Prof Phillip Steele (via video conference link)
Assoc Prof Sally Joy
Assoc Prof Len Webster
Ms Kate Roth
Dr Melissa de Zwart
Ms Janette Burke
Assoc Prof Maria Garcia de la Banda
Mr Nathan Bailey
Mr Aidan Lister
Dr Des Casey
Assoc Prof Gordon Sanson
Assoc Prof John Hurst
Assoc Prof Arkady Zaslavsky

Apologies: Dr George Kotsanas
Dr Phillip Dearman
Ms Emily Feher
Dr Bernard Holkner
Dr Paul White
Mr Vincent Dziekan
Ms Alison Whitley

In attendance: Dr James Friend
Mr Bernard Gibson

Minutes: Ms Gayle Nicholas

1. Welcome

2. Confirmation of minutes and matters arising

The meeting confirmed the minutes of meeting 8/07.

a. Conference ranking & reporting

David reported that DEST journal ranking does not include conference listings.

John Hurst, Des Casey and Judy Sheard have formed a group in FIT to update a Faculty listing of conferences.

Discussion considered:

- Staff attending conferences reporting to ETC
- Ensuring ETC members cover main conferences
- Conferences to be a standing item on the ETC agenda
- Is anyone attending EduCAUSE in Seattle?¹
- John Hurst and Len Webster will attend the Sakai workshop at ANU.²

A subgroup to review conference attendance and reporting was established consisting of Sally Joy and Des Casey. Gayle will provide support for the group.

Action: A list of who has been to what during 2007 will be prepared for the next meeting.

3. Tablet PCs

- [PPT presentation](#)

Dr James Friend demonstrated the use of Tablet PCs in the Faculty of Engineering. Discussion regarding the benefits of this technology in engaging students followed.

Other issues raised in discussion included:

- the need to involve the 40 – 50 % of staff not adapting to appropriate use of technology
- the importance of change management
- the need for a professional development program
- rewarding of staff for use of educational technology

A subgroup was established to consider change management for the area of lecture capture and broadcasting. Maintaining the leading edge as well as adaption on a general level are to be considered. The group should report to Prof Adam Shoemaker through the ETC.

James Friend will join the subgroup.

Action: Staff interested in joining the subgroup should email Gayle Nicholas, Gayle.Nicholas@calt.monash.edu.au by Thursday 25 October

4. Reports & Updates

a. ACODE Benchmarking

¹ <http://www.educause.edu/e07>

² <http://ausakai.anu.edu.au/>

Janet Burke had attended the ACODE eLearning Benchmarks workshop. She recommended the ETC consider applying the benchmarks.

Refer to: <http://www.acode.edu.au/aboutus/acodebenchmkwksp/default.htm>

b. Educational Technology Framework

➤ [ETF Final Draft](#)



David reported that the ET Framework passed through Education Committee on 10 October. He congratulated all members on their contributions, with special thanks to Len Webster and Gayle Nicholas for their leading role.

Prof Adam Shoemaker will now head up the Educational Technology portfolio for the university and the ETC will report directly to the Education Committee.

Where to from here?

- The ET Policy needs to be developed. This includes updating the existing policy and including the recommendations in the ET Framework. A time span of 12 months is anticipated.

A subgroup is to be formed. Des Casey will join the group and Gayle will provide support. Phil Steele will provide assistance to the subgroup.

Action: Staff interested in joining the Policy subgroup should email Gayle, Gayle.Nicholas@calt.monash.edu.au.

- The Educational Technology Innovation Development Group (ETIDG) needs to be developed.

The eResearch Group³ was put forward as a model. This is a virtual group supporting projects across the university.

- Communication across the university, regarding the ET Framework and to lift the profile of ET across the university is needed.

A Roadshow around the Faculties, possibly by the ETC executive was mooted and discussed. Other communication channels, such as the Monash Memo could be used. The relationship between teaching and research excellence should be highlighted.

³ <http://www.monash.edu.au/eresearch/>

5. Other Business

a. ETC web site

Members were requested to provide material for the [ET Projects](#), [ET Research](#) and [ET Committees](#) pages of the ETC web site. All pages were being developed with a view to providing a tool to enhance communication.

Action: Members were asked to forward details of any ET Committees in their Faculty to Gayle.Nicholas@calt.monash.edu.au.

b. Mobile Learning Seminar

Staff are invited to attend a lunchtime seminar by Agnes Kukulsha-Hulme titled:

Mobile learning is coming of age – what are the implications?

The seminar will be held on Tuesday 16 October in C2.22 (CALT training room) on the Caulfield campus. Light refreshments will be available.

As seating is limited would you please reply to:
Christianna.Braithwaite@calt.monash.edu.au

6. Next meeting

The next meeting of the committee will be held on Thursday 1 November, 11 am, in the Council Room, Building 3a, Clayton Campus.

Please submit items for the agenda by Wednesday 24 October and let Gayle know your need for video conference link ups.

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