

Educational Technology Committee

Meeting 10/07

Meeting 10/07 held on Thursday, 1 November 2007, 11 am to 1 pm in the Council Room, Building 3a on the Clayton campus.

CONFIRMED MINUTES

Present:

Prof David Murphy (chair)
Prof Phillip Steele
Assoc Prof Sally Joy
Assoc Prof Len Webster
Ms Kate Roth
Dr Melissa de Zwart
Ms Janette Burke
Dr George Kotsanas
Ms Emily Feher
Ms Peggy Mahy
Mr Vincent Dziekan
Dr Bernard Holkner
Dr Paul White
Mr Nathan Bailey
Ms Alison Whitley (by telephone conference)
Assoc Prof Gordon Sanson
Assoc Prof John Hurst

Apologies:

Dr Phillip Dearman
Dr Des Casey
Assoc Prof Maria Garcia de la Banda

Minutes:

Ms Gayle Nicholas

1. Welcome

David welcomed new member, Ms Peggy Maher, from Monash College.

2. Confirmation of minutes and matters arising

2.1 The meeting confirmed the minutes of meeting 9/07.

2.2 Conference sub-committee report

- Conference and journal listings [Word](#) (41KB) [PDF](#) (19KB)
- [Conference attendance 2007 \(after updates by members during the meeting\)](#) (Excel, 21KB)

Sally requested members to provide information on ET conferences and journals for the Conference sub-committee.

David referred members to the [DEST register of refereed journals](#). (ETC0707-2c)

The current situation regarding the ETC budget is undetermined, but will be discussed at a proposed meeting the DVCE (see Timeline document).

The provision of support for staff to attend ET conferences eg. EDUCAUSE, to present papers, was mooted. This would apply where staff were presenting non discipline specific papers and so were not funded by Faculties.

Discussion points included:

- The feasibility of an RQF cluster, with cross faculty representation, located in the Faculty of Education
- Promoting ET as a legitimate area of scholarship and research
- Discussions with senior staff as a longer term option

2.3 Sub-committees of the ETC [Word](#) (33KB) [PDF](#) (26KB)

Chairs and membership of the Policy review and Lecture capture and broadcasting sub-committee were finalised. The groups were requested to draft the TORs for the group for inclusion on the ETC agenda for 10 December.

David will seek feedback from ADTs, regarding Lecture capture and broadcasting, through the LTQC.

3. Reports & Updates

3.1 Implementing the ET Framework

Draft implementation planning (after updates at meeting) [Word](#) (156KB) [PDF](#) (68KB)

A Digital Media SIG was established to consider process issues in relation to the use of digital media i.e. pedagogical approaches, models of learning, interactivity. The SIG will comprise Bernard Holkner (convenor) and George Kotsanas. David and Gayle will approach Berwick School of IT to seek further representatives.

3.2 Conferences and seminars

Members attending conferences and seminars are requested to provide feedback to the committee.

3.3 Learning spaces workgroup

- Draft TOR [Word](#) (77KB) [PDF](#) (49KB)
- Unconfirmed minutes of meeting 16 October [Word](#) (217KB) [PDF](#) (46KB)

3.4 LMS Steering Committee

- Minutes of meeting 23 August [Word](#) (67KB) [PDF](#) (47KB)

Emily reported that the MUSO Vista Upgrade was progressing well. Information has been distributed in anticipation of queries.

The opening of MUSO sites to staff was raised. This will be considered at a later date.

Student representatives will be welcomed to the workgroup, probably in 2008.

3.5 MUSO South Africa

Kate reported that a group of on shore staff are holding video conference meetings with staff on the Monash campus in South Africa with a view to improving the use of LMSs. The current usage of Blackboard is low and the download is slow. Kate asked whether the ETC could offer any feedback to assist.

The following points were raised in discussion:

- Local copies could be stored in South Africa i.e., downloads by one student used by all students
- Repositories an option
- Monash Library were unable to store course lists in South Africa due to copyright laws
- Products requiring less bandwidth were needed
- Moving students from Blackboard to another system would take approximately 2 years
- George is working with a group looking at Sakai and Moodle in the South African context

4. Other Business

4.1 Meeting dates 2008

Members are invited to give feedback on a list of [proposed meeting dates for 2008](#). (Word, 36KB)

4.2 Quality Survey

- [Committees and the Quality Cycle](#)
- Survey form for ETC members to complete. [Word](#) (38KB)

[PDF \(28KB\)](#)

Members are invited to complete the attached quality survey.

4.3 Microsoft Vista

Sally queried the time schedule for moving Microsoft Vista into student laboratories.

Discussion indicated this was hindered by the availability of many versions of Vista, and the lack of certification for Vista to work with Monash software. The upload into labs is not expected until 2009.

4.4 Invitation to Second Life conference

Kate invited ETC members to a Second Life conference in CA_HB on Saturday 17 November. The conference will be held In World and in real life. Registration is essential. Watch out for emails with more information.

4.5 CERG

John reported that CERG had received a grant from IBM to work on Unstructured Information Management Architectures / LMS targeting open source contexts with unstructured contexts.

John to send information to Gayle for inclusion on ETC web site.

Congratulations CERG!!

4.6 Next meeting

The next meeting of the ETC will be held on Monday 10 December, 11 am – 1 pm, in the James McNeill Room, Building 3a, Clayton campus. Please submit items for the agenda by Friday 30 November.